

**MINUTES FOR THE
CLINTON COUNTY COUNCIL MEETING
FEBRUARY 13, 2018**

The Clinton County Council met in the Commissioner's Meeting Room at the Clinton County Courthouse, Frankfort, Indiana on February 13, 2018 at the hour of 9:00 a.m. regular Council meeting, pursuant in accordance with law and publication as evidence by proof of the minutes of the last meeting, and any other business that may come before it. Council President Alan Dunn called the meeting to order and led the Pledge of Allegiance. On call to order the following members were shown to be present or absent.

PRESENT

Alan Dunn
Clark Beard
Jeff Chynoweth

Mark Mitchell
Jake Myers

ABSENT

Ron Gascho
Mike Hensley

Cheryl Martin, Clinton County Deputy Auditor, was present to record the proceedings of the Council.

Others present were, Auditor Cathy Hamilton, Sheriff Jeff Ward, Wanda Mitchell, Caren Crum, Kevin Myers, Carol Bartley, Beth Keeney, Rodney Wann, Dan Sheets, Greg Miller, and others as mentioned in the minutes.

Council member Chynoweth moved seconded by Council member Beard to approve the minutes of the January 9, 2018 meeting. Motion carried 5-0.

EXTENSION OFFICE

Extension Office manager Caren Crum presented information to the Council on a new Program Assistant position. Four educators are in the County budget for 2018. The County reimburses Purdue for these salaries as they are Purdue employees. She is requesting that the line now read 3 educators and add a new line for Program Assistant. The amount of funds paid to Purdue would not change. President Dunn stated these lines need to be changed from 01 payroll lines to 03 contract services lines. Auditor Hamilton will make these changes. Therefore, the transfer Mrs. Crum submitted can be denied today. Mrs. Crum also discussed the flooring invoice that will be paid from her budget.

Council member Myers moved seconded by Council member Beard to DENY a transfer request from the Purdue Extension Office in the amount of \$59,530.00 in the County General fund from 1000-011-01-0011 Co-op Agent Salaries to 1000-011-01-0012 Program Assistant. Motion carried 5-0.

TREASURER/RECORDER

Treasurer Carol Bartley and Recorder Beth Keeney were present to discuss funds that may be needed to be able to keep their offices open on Thursday afternoons. They both presented figures to the Council. Mrs. Bartley stated that for security reasons and in order to keep up good customer service, they need to have 2 people in the office at all times. This means she will need to have one of her part time employees in for two half days every week. She estimates the amount needed to cover the rest of this year is \$4,121.92. Mrs. Keeney estimates that she will need to pay her part time person a few more hours a week to cover the afternoons off. She estimates she will need \$2,745.60 to have her per time employee work an extra five hours per week. President Dunn stated he heard from Liz Stitzel at Area plan and they may have to work a 35 hour week because they all have specialized duties. According to statute all the offices on the second floor, statutory offices, must be open if the Courthouse is open. Council suggested Mrs. Bartley and Mrs. Keeney present this financial information to the Commissioners so they are aware there will be some budget issues. Discussion followed.

Council member Chynoweth moved seconded by Council member Myers to have ALL department heads present financial information in writing to the Auditor for Council review at the next meeting on March 13, 2018. Motion carried 5-0.

NEW BUSINESS
2018 Encumbrances

1000-002-02-0031	Stationary & printing-Boyce	\$131.14
AUDITOR		
Total Auditor		
1000-005-02-0001	Office Supplies-Staples	\$1,413.82
1000-005-02-0013	Garage Supplies-Circle Supply	\$107.23
1000-005-02-0013	Garage Supplies-John Deere	\$327.83
1000-005-03-0081	Dues & Subscriptions-Packtrack	\$200.00
1000-005-03-0088	K9 Upkeep-Town & Country Vet	\$116.00
1000-005-04-0035	Radio Equipment-Motorola	\$247.00
1000-005-04-0016	Transportation Equipment-Motorola	\$2,228.00
1000-005-04-0007	Office Equipment-Motorola	\$1,278.66
1000-005-04-0014	IDACS-IN Office of Technology	\$103.67
Total Sheriff		
1000-380-03-0051	Jail Repairs-ICU Service	\$534.26
1000-380-03-0044	Trash-Wampler	\$175.00
1000-380-03-0053	Repair Equipment-Phoenix	\$85.00
JAIL		
Total Jail		
1000-009-02-0001	Office Supplies-Digital Dolphin	\$200.00
1000-009-03-0017	Schooling-IPAC	\$475.00
Total Prosecutor		
1000-301-03-0016	Informational Material-Amsterdam	534.45
EMS		
Total EMS		
PARKVIEW HOME		
1000-622-02-0012	Food-Potato Supply	\$146.54
1000-622-02-0014	Dairy Foods-Prairie Farms	\$73.45
1000-622-03-0062	Cable-Xfinity	\$718.35
1000-622-03-0024	Pest Control-Reliable	\$35.00
Total Parkview Home		
TOTAL CO GEN FUND \$9,130.40		
CUM CAP DEV		
1138-005-04-0044	Sheriff Computer & Peripherals-CDW	\$544.71
1138-005-04-0044	Sheriff Computer & Peripherals-Pro Byte	\$2,911.00
1138-380-04-0044	Jail Computer & Peripherals-Pro Byte	\$5,009.03
Total CCD		
MOTOR VEHICLE HWY		
1176-533-02-0014	Gas, Oil & Lube-Coaliance	\$86,734.41
1176-533-03-0002	Co Rd 450W-INDOT	\$70,050.73
1176-533-04-0012	Pick Up trucks-Clark Truck	\$39,815.00
Total MVH		
PROBATION USER FEE		
2002-000-04-0045	Weapons & Holsters-Fields Outdoor	\$560.00
Total PUF		
CENTRAL DISPATCH		
4958-000-02-0001	Supplies-Walmart	\$687.96
4958-000-03-0004	Repairs & Maintenance-Creative Floor Coverings	\$582.63
Total Central Disp		
AIRPORT AUTHORITY		
2101-000-04-0012	Self Service Fuel Station-Cardno ATC	\$45,000.00
2101-000-04-0011	Airfield Improvements-Airmarking Co	\$3,577.53
Total Airport		

Council member Myers moved seconded by Council member Beard to approve all encumbrance requests in the total amount of \$9,130.40 in the County General fund as follows:

- from the Clinton County Auditor's Office in the total amount of \$131.14 in the County General fund.
- from the Clinton County Sheriff's Office in the total amount of \$6,022.21 in the County General fund.
- from the Clinton County Jail in the total amount of \$794.26 in the County General fund.
- from the Clinton County Prosecutor's Office in the total amount of \$675.00 in the County General fund.
- from the Clinton County EMS in the total amount of \$534.45 in the County General fund.
- from Clinton County Parkview Home in the total amount of \$973.34 in the County General fund.

Motion carried 5-0.

Council member Beard moved seconded by Council member Chynoweth to approve an encumbrance request from the Clinton County Sheriff's Office in the total amount of \$8,464.74 in the Cum Cap Development fund. Motion carried 5-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve an encumbrance request from the Clinton County Highway Department in the total amount of \$196,600.14 in the Motor Vehicle Highway fund. Motion carried 5-0.

Council member Myers moved seconded by Council member Beard to approve an encumbrance request from the Clinton County Probation Office in the total amount of \$560.00 in the Probation User Fee fund. Motion carried 5-0.

Council member Mitchell moved seconded by Council member Myers to approve an encumbrance request from the Clinton County Central Dispatch in the total amount of \$1,270.59 in the Central Dispatch fund. Motion carried 5-0.

Council member Beard moved seconded by Council member Myers to approve an encumbrance request from the Frankfort/Clinton County Airport Authority in the total amount of \$48,577.53 in the Airport Authority General fund. Motion carried 5-0.

OLD BUSINESS

Additional Appropriations Ordinance No. CO-2018-02

Council member Mitchell moved seconded by Council member Chynoweth to approve an additional appropriation request from the Clinton County Superior Court in the amount of \$225.00 in the Court Interpreter Grant fund for 4018-201-03-0001 Interpretation fees. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Superior Court in the amount of \$5,450.00 in the Supplemental Public Defender Service Fee fund for 1200-000-03-0047 Pauper Attorney. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from the Clinton County Superior Court in the amount of \$20,335.36 in the Supplemental Public Defender Service Fee fund for 1200-000-03-0047 Pauper Attorney. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from the Clinton County Superior Court in the amount of \$13,043.50 in the Supplemental Public Defender Service Fee fund for 1200-000-03-0047 Pauper Attorney. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from the Clinton County Circuit Court in the amount of \$51,406.47 in the Supplemental Public Defender Service Fee fund for 1200-232-03-0047 Pauper Attorney. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from the Clinton County Circuit Court in the amount of \$2,384.75 in the Supplemental Public Defender Service Fee fund for 1200-232-03-0047 Pauper Attorney. Motion carried 5-0.

Council member Beard moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Sheriff's Office in the amount of \$200.00 in the Sheriff Gifts fund for 4104-000-03-0002 Misc. Disbursements. Motion carried 5-0.

Council member Myers moved seconded by Council member Chynoweth to approve an additional appropriation request from the Clinton County Health Department in the amount of \$4,000.00 in the Medicaid Immunization fund for 4909-000-03-0001 Service Contracts. Motion carried 5-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve an additional appropriation request from the Frankfort/Clinton County Airport Authority in the amount of \$250,000.00 in the Airport Authority General fund for 2101-000-03-0062 Terminal Building. Motion carried 5-0.

Council member Beard moved seconded by Council member Chynoweth to approve an additional appropriation request from the Frankfort/Clinton County Airport Authority in the amount of \$41,750.00 in the Airport Authority Cum Building fund for 2190-000-04-0001 Terminal Building. Motion carried 5-0.

Council member Mitchell moved seconded by Council member Myers to approve a REDUCTION of appropriation request from the Clinton County Sheriff's Office in the amount of \$38,369.00 in the County General fund for 1000-380-01-0055 Shift Supervisors. Motion carried 5-0.

Council member Mitchell moved seconded by Council member Myers to approve a REDUCTION of appropriation request from the Clinton County Sheriff's Office in the amount of \$80,036.00 in the County General fund for 1000-380-01-0011 Two Jailers. Motion carried 5-0.

Transfers for approval

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer request from Clinton County EMA in the amount of \$3,833.00 in the County General Fund from 1000-311-02-0041 Equipment Supplies to 1000-311-04-0040 Equipment. Motion carried 5-0.

Council member Myers moved seconded by Council member Beard to approve a transfer request from the Clinton County Sheriff's Office in the amount of \$39,518.00 in the LIT Public Safety fund from 1170-000-01-0011 Corporal to 1170-000-01-0012 Classification Officer. Motion carried 5-0.

Council member Myers moved seconded by Council member Beard to approve a transfer request from the Clinton County Sheriff's Office in the amount of \$500.00 in the LIT Public Safety fund from 1170-000-01-0011 Civil Process Server to 1170-000-01-0012 Classification Officer. Motion carried 5-0.

Council member Myers moved seconded by Council member Chynoweth to approve a transfer request from the Clinton County Sheriff's Office in the amount of \$1,001.00 in the County General fund from 1000-380-01-0055 Four Shift Supervisors to 1000-380-01-0055 Shift Supervisor/PREA Coordinator. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer request from the Clinton County Prosecutor's Office in the amount of \$950.00 in the County General fund from 1000-660-04-0007 Equipment to 1000-660-03-0011 Shredding Service. Motion carried 5-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer request from the Clinton County Prosecutor's Office in the amount of \$550.00 in the County General fund from 1000-660-03-0014 Telephone/Fax to 1000-660-03-0011 Shredding Service. Motion carried 5-0.

Council member Beard moved seconded by Council member Myers to approve a transfer request from the Clinton County Health Department in the amount of \$1,900.00 in the Health Department fund from 1159-000-01-0021 Immunizations to 1159-000-03-0011 General Contracting Services. Motion carried 5-0.

Transfers no approval required

\$50.00 from 1159-000-03-0032 Publication legal notices to 1159-000-03-0034 Advertising
\$17.63 from 1000-002-03-0084 Seminars to 1000-002-03-0081 Dues
\$250.00 from 1140-000-03-0001 Repairs & maint to 1140-000-03-0054 Imaging
\$1,348.50 from 1222-000-03-0010 Maintenance to 1222-000-03-0003 Spillman

Council Reports

Council member Beard spoke to the Council about the seminar he and Council members Chynoweth and Dunn attended with Larry DeVore of Purdue on the breakdown of taxation. Council member Chynoweth presented documentation to the rest of the Council from that seminar. They also spoke about the AIC conference. Council member Chynoweth stated he learned much about assessed valuations at AIC.

Commissioner Reports

Council President Dunn stated he spoke with Commissioner Uitts in regards to the State Road 28/I-65 corridor. The Commissioners would like the Council to consider putting funds into place for HWC Engineering to design a plan for this project. Council gave their consensus that they would be willing to commit money from the CEDIT fund for this project planning. No amount is available as of yet. Council member Beard wanted to know how long these plans would be viable once they are presented.

Council member Beard moved seconded by Council member Myers to indicate to the Commissioners that the Council is in favor of moving forward with these more intricate design and engineering plans for the State Road 28/I-65 corridor project. carried 5-0

Department reports

TREASURER

Treasurer Carol Bartley thanked Council for hearing her concerns on being open on Thursday afternoons.

SHERIFF

Major Joe Mink discussed the Sheriff vehicle replacement plan with the Council. He presented information to them on the current lease. A new vehicle on the lease program was wrecked in December 2017 and totaled. Insurance will pay close to the full amount to replace this vehicle. With additional funds from the Sheriff's budget this car will be paid for in full and removed from the lease. Major Mink estimates there will be 5 vehicles that need to be replaced in 2019, 2021 and 2023. He discussed the rotation of the vehicles in the motor pool as well. As of June 2018 the current lease obligation will be fulfilled.

Meeting adjourned at 10:08 a.m.

Clinton County Council



Alan Dunn, President

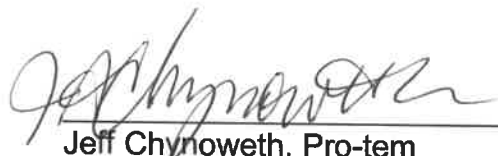


Clark Beard

Mike Hensley



Jake Myers




Jeff Chynoweth, Pro-tem

Ron Gascho



Mark Mitchell

ATTEST:


Cathy J. Hamilton, Clinton Co Auditor

