

**MINUTES OF THE CLINTON COUNTY COMMISSIONERS**

January 18, 2023

9:00 A.M.

The Clinton County Commissioners convened for a regular meeting on January 18, 2023 at 9:00 a.m. at the Clinton County Courthouse, 125 Courthouse Square, Frankfort, IN 46041.

Commissioner Jordan Brewer called the meeting to order with the following members shown to be present or absent:

**PRESENT**

Jordan Brewer

Josh Uitts

Bert Weaver

**ABSENT**

Others in attendance were Commissioner Assistant Jerri Sexton, Rick Campbell, Rich Kelly, Ashley Kelly, Rodney Wann, Brett Barton, Liz Stitzel, Beth Keeney, Britt Ostler, and others are shown to be present in the minutes. Commissioner's Assistant Jerri Sexton recorded the minutes.

**IN THE MATTER OF THE PLEDGE OF ALLEGIANCE**

Commissioner Brewer led the pledge of allegiance.

**IN THE MATTER OF PUBLIC COMMENT**

No public comments were received.

**IN THE MATTER OF NEW FTA COMPLIANCE FOR PAUL PHILLIPPE RESOURCE CENTER**

Dawn Layton reported they have received new guidelines and regulations from the state and they will be required to report monthly instead of quarterly. She presented a lease agreement for their vehicles, they are titled to the county. She presented another document to be signed that assures that the commissioners look at the reports and audits to assure compliance. One of the requirements listed on the document is they want one of the commissioners to do a site visit at Paul Phillippe.

Commissioner Brewer stated he would like to read the documents and have Tom read them before signing. Commissioner Weaver motioned to accept and approve the documents and to have President Brewer sign on the commissioner's behalf contingent upon reviewing the documents. Commissioner Uitts seconded the motion. Motion carried 3-0.

**IN THE MATTER OF THE SUMMER KIDS WORKSHOP**

Louisa Hoffman, the coordinator of the Summer Kids Workshop, gave background information and a brief report on the classes offered in the program. They had over 400 participants last year. Registration starts April 18, 2023.

**IN THE MATTER OF THE LEARNING NETWORK ANNUAL REPORT**

Melinda Grismer presented the annual report for the Learning Network to the commissioners and thanked them for the opportunity to apply for the community service grant award for \$10,000 that would help them increase the number of classes and expand the program.

**IN THE MATTER OF THE OPIOID SETTLEMENT FUND RECOMMENDATIONS**

Lorra Archibald and Brett Barton spoke in regards to the recommendations they have put together for the Opioid settlement funds. Lorra stated that the goal of the committee was to look at all the approved opioid fund uses that came from the state. Lorra stated the members of the committee are Mayor Judy Sheets, EMS director Steven Deckard, Caesar Munoz from FPD, Ashley Kelly from the Sheriff's office, Brett Barton from Community Corrections, Nancy Ward, and Mathew Risk from Probation, Rodney Wann from BOH, Jordan Brewer, herself, and Macy Simmons covered the mental health and medication assisted treatment.

They were able to fill some of the gaps in services just by connecting with each other in the group without spending any of the funds. Their recommendation is that the county have some sort of agreement or memorandum of understanding in place which should include reporting requirements to insure that the funding is used appropriately. The committee is available to reconvene for future funding decisions or distributions.

The commissioners thanked the committee for putting the time and effort into this.



Commissioner Brewer stated that either through ordinance or resolution there needs to be a committee established in writing because the funds extend out through 2038, and they will need to meet, and bring their recommendations on how to best allocate those funds to the boards on an annual basis. They also recommended having an agreement or MOU created to have reporting on how the funds are being spent.

Alan Dunn stated that in the council meeting they gave their commitment, and their recommendation to use all of the funds from the settlement, both restricted and unrestricted for these types of programs and this should probably be memorialized in whatever MOU or agreement that is established.

Commissioner Brewer stated that their recommendation is to use all of the restricted funds and leave open the unrestricted for the committee to meet a couple times a year and bring recommendations for the unrestricted funds. The council did appropriate all the funds that are now in commissioner control to be allocated. This is for the entire settlement amount.

Commissioner Uitts made the motion to accept the recommendations as is, Commissioner Weaver seconded. Motion carried 3-0. Commissioner Brewer stated they will appropriate the \$103,000 abated funds and will work on getting the MOU or agreement put in place so they can get the funds out to the responsible department or organization.

#### **IN THE MATTER OF THE BID REQUEST FOR THE ROUNDABOUT PROJECT**

Chris Wheatley from BF&S requested permission to advertise for the SR28/800 West intersection roundabout construction project. This is for the east side of the I-65 interchange. They will place advertisements starting this Friday and repeat the following Friday and the commissioners will open bids at the February 7th meeting. The ROW acquisitions are in process.

Commissioner Uitts motioned to give Butler Fairman and Seufert notice to proceed to bid, Commissioner Weaver seconded. Motion carried 3-0.

#### **IN THE MATTER OF THE CSI AGREEMENT**

Beth Keeney presented the yearly maintenance, CSI software agreements, and microfilm creation and redaction services for 2023 for approval. Commissioner Brewer asked if anything changed from last agreements. Beth stated that images went up from 5 cents to 6 ½ cents. Commissioner Uitts motioned to approve the agreements and for Commissioner Brewer to sign. Commissioner Weaver seconded. Motion carried 3-0.

#### **IN THE MATTER OF HIGHWAY UPDATE**

Rick Campbell presented the two parcels for ROW acquisitions for Bridge #55. Commissioner Brewer stated the original offers were rejected and this will go to administrative settlement rather than going the legal course which would delay the project and increase cost. The reason for the additional amount of the settlement is because there is fencing that needs moved for livestock that was not accounted for originally. The settlements are for \$20,200 each. Commissioner Uitts motioned to approve the administrative settlements for Bridge #55. Commissioner Weaver seconded. Motion carried 3-0.

Rick presented the sales disclosure for the commissioners to sign for parcels 12-6-20-400-001.000-018 and 12-06-20-200-001.000-018.

Rick stated that since they have been working on the Solar Farm area and have been moving ground around and are trying to change the water flow. There were a couple places on 500 North that the water was running across the road and they will need to place a couple 12" pipes. Moving culvert pipe from one side of the road to the other. Commissioner Weaver motioned to proceed with the culvert, Commissioner Uitts seconded. Motion carried 3-0.

Rick stated they received information about the Community Crossings grant last week, Alan Dunn signed the papers to proceed, and it is moving forward. This is for Kelly Road, from Maish Road to 421. Rick reported they had 4 dangerous trees that he had Baber Tree Service come in and take them down.

Rick reported that they finished the tile in Manson, and there are 3 different catch basins. Rick stated that Tipton County is wanting to move the truck traffic to division road and he is concerned that when the traffic is moved to division road the traffic will come across 31 on to Clinton County and turn at 29 and go down 100 N. He would like to do a traffic study now at the county line and 29 because if the traffic comes over into Clinton County that Tipton County should give us money to beef up that road up to accommodate the increased traffic. Commissioner Brewer stated that Tipton County and INDOT made a change, rerouting truck traffic down to Division Road to go around Tipton rather than going through Tipton, and the concern is they will not get back to 28 they will continue to division all the way to 421/29 and that will put the increase traffic on our 100 N. Rick stated that the traffic has already increased since they paved that road. Rick would like to do a study now and a study a year from now. One of the commissioners will reach out to INDOT.



Rick stated that Bridge #36 inspection is on Friday. He and Joann have been interviewing for her position, he has one person that he is really interested in, and would like to bring her back in to test her to see if she is a good fit for the job.

#### **IN THE MATTER OF AREA PLAN UPDATE**

Liz Stitzel reported an unsafe structure at 2360 West Farmers Gravel Road. In 2020 the Health Department declared it unfit because of a failed septic. The house had been vacated and then there had been a fire at one point. It was tagged unsafe a couple years ago. The owner has requested extensions multiple times. Commissioner Uitts motioned to move forward with condemnation of the property. Commissioner Weaver seconded. Motion carried 3-0.

Liz inquired about getting a county mower in place before we need them. Commissioner Uitts stated he talked to the mowing contractor from last year and he has respectfully declined to participate this year, but has suggested someone new and he is in the process of talking to them.

Commissioner Weaver inquired about the property south of Michigantown. Liz stated that they have cited two properties. Liz reported that they are waiting for the final engineer report for Mr Waggoner's property in Michigantown, and as soon as she gets it she'll send a copy to Jay Moore to look over.. He has obtained his bond.

Liz reported the property in Antioch has been sold, and they have put a stop work order until they get permits. They have a failed septic but they have plenty of land.

#### **IN THE MATTER OF OLD BUSINESS**

Commissioner presented the Maguire Iron Pay App#14 for \$58,282.50. The project is 98% complete. Commissioner Uitts motioned to approve the pay app. Commissioner Weaver seconded. Motion carried 3-0.

The commissioners presented a commissary contract to Sheriff Kelly. Commissioner Brewer stated they never received a contract that Sheriff Kelly had stated in a previous meeting he was going to send. Sheriff Kelly stated they did not send out anything until they could get to the council meeting, and he believed from the direction that he has received that it's this type of contract the council has oversight on. Commissioner Brewer stated that is not completely correct, and that this is the contract the council and commissioners have come to an agreement on, and it could be for Ashley or anyone the Sheriff chooses. The contract is for \$45,000 for the current year and has an escalation that the amount will increase every year at the same rate the council increases the county employee salaries. He stated that it is roughly a 25% increase of salary that the commissary manager made back in 2018, and comes out to be over \$140 per hour based on a part time position. Sheriff Kelly stated he would have his attorney look at it and get back with the commissioners.

Sheriff Kelly reported they have had some electrical issues. The electrical short was in a concrete wall with no conduit. Congleton Electric is in today to do the repairs. The issue was in a central area, not affecting the inmate area. They do not know the cost of the repairs. The commissioners requested he get a cost estimate beyond any emergency repairs.

Commissioner Weaver stated there are no lights in the back parking lot for months, which is a safety issue. Sheriff stated that they have equipment ordered and when it gets in it'll be installed. Sheriff reported that they have 4-5 vehicles they are either going to trade-in or auction. He thinks the maximum trade-in would be \$500. He will need a decision by March, and will send the commissioners the information.

Commissioner Brewer asked if Koorsen Fire was going to do an assessment. The quote did not have the assessment on it. Sheriff stated that it is separate from the quote they have now. The inspection will be in March. The quote is for repairs to the fire suppression system. Commissioner Weaver motioned to approve the quote from Koorsen for \$3,342.84, Commissioner Uitts seconded. Motion carried 3-0.

Commissioner Brewer asked for an update on the SRO agreement. Sheriff stated that they are waiting on their attorneys to provide the final MOU for Clinton Prairie and Clinton Central. Commissioner Brewer stated he saw the agreement that Clinton Prairie had, and he felt the Sheriff would not accept it because it took a lot of say out of the Sheriff's hands and put it in the schools, and he wasn't sure if that would be allowed with the merit board. The Sheriff stated he hadn't seen it. Commissioner Brewer stated he would send it to Sheriff Kelly for review. Commissioner Brewer stated they should work together to come up with something that protects the county's liability as well as the officers.

#### **IN THE MATTER OF NEW BUSINESS**

Commissioner Brewer stated they did not have enough individuals run in primary or general election for the Michigan Township Advisory Board, so that leaves two vacancies, and by statute those then come to the



commissioners to make appointments. He reached out to Michigan Township Trustee, Nick Bales and Nick had a recommendation of two individuals that have been on the board and willing to continue. They are Jeffery Strong and Mathew Minnen. Commissioner Weaver motioned to accept these recommendations. Commissioner Brewer seconded the motion. Motion carried 2-1.

Commissioner Brewer stated we have a budgeted amount of \$107,500 for the Community Service Grant Awards, which is money the county gives for community programs. For transparency reasons the commissioners created the grant application process where entities could apply. Commissioner Brewer read the following applications and the amount of funds that were requested from each entity:

Coach Kids	\$7,500	
Sharp Program	\$10,000	
Paul Phillippe	\$15,000	(Transportation)
The Crossing	\$35,000	
Healthy Communities	\$20,000	
Learning Network	\$10,000	
Paul Phillippe	\$10,000	(Senior Center)
Home for the night	\$22,000	
Boys/Girls Club	\$12,500	

Colleen Moore spoke in regards to the Home for the night, stating they have been opened a little over a year and served 97 individuals last year. They are asking for the same amount as last year and asking the City for a similar amount.

Susie Michael CEO of the Boys and Girls club stated they are asking for \$12,500 for out of school time for the kids. They serve about 130 a day. They have the opportunity this year to have the county's donation be matched dollar for dollar with Lilly funding. This would help their after school program as well as their summer program.

Commissioner Weaver thanked everyone in the community service organizations for their work in these programs and our community.

Commissioner Brewer stated that these funds come from the Landfill tipping fund and not county tax dollars. It is based on a service that is part of our community.

#### **IN THE MATTER OF DEPARTMENT HEAD REPORTS**

Renee Crick stated they had an issue with their air handler in the equipment room last Friday. QPH had been there a week prior doing their preventive maintenance. The issue ended up being a fan switch and they have had the issue resolved.

Renee received the contract from motorola for the purchase of radio equipment that will be at the new police station, and she will forward it to Tom and the commissioners for review.

Renee stated her assistant director resigned and will fill the position from within. She is working on getting someone hired and trained before filling that position.

#### **IN THE MATTER OF COMMISSIONER REPORTS**

Commissioner Weaver stated that he has had a couple complaints last week from the Solar Farm project about muddy trucks driving on the road. They are trying to stay on top of the situation the best they can.

Commissioner Brewer made the announcement that the associates healthcare biometric screening starts in February for the county employees. This saves employees \$54.00 per month off their health insurance premium. If we get 50% participation it locks in our insurance premiums for two years.

He stated that we are installing AED's at the courthouse on the first and third floor near the deputies desks. Training will be next week and Jerri will email a date and time for that.

#### **IN THE MATTER OF CLAIMS**

Commissioner Weaver motioned to approve the following claims as submitted, Commissioner Uitts seconded. Motion carried 3-0.

Friday claims dated January 6, 2023 in the amount of \$20,517.53  
 Friday claims dated January 13, 2023 in the amount of \$8,757.95  
 Bi-weekly claims dated January 18, 2023 in the amount of \$512,079.24  
 Court claims dated January 18, 2023 in the amount of \$32,399.32

**IN THE MATTER OF PAYROLL**

Commissioner Uitts motioned to approve the payroll as submitted, Commissioner Weaver seconded. Motion carried 3-0.

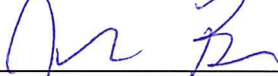
Payroll dated December 30, 2023 in the amount of \$445,811.01

**IN THE MATTER OF COMMISSIONER MINUTES**

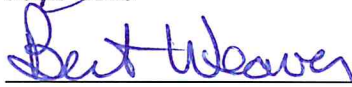
Commissioner Uitts motioned to approve regular meeting minutes dated January 3, 2023, seconded by Commissioner Weaver. Motion carried 3-0.

Without any further business to come before the Board of Commissioners, Commissioner Uitts motioned to adjourn the meeting, seconded by Commissioner Weaver at 10:11 a.m. Motion carried 3-0.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY

  
\_\_\_\_\_  
Jordan Brewer, President

  
\_\_\_\_\_  
Josh Uitts

  
\_\_\_\_\_  
Bert Weaver

ATTEST:

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Britt Ostler, Auditor

