

MINUTES OF THE CLINTON COUNTY COMMISSIONERS

December 3, 2019

9:00 A.M.

The Clinton County Commissioners met for a regular meeting on December 3, 2019 at 9:00 a.m. at the Frankfort Municipal Airport, at 3009 State Road 28, Frankfort, IN 46041.

President of the Commissioners, Commissioner Uitts called the meeting to order with the following members shown to be present or absent:

PRESENT

Josh Uitts
Steve Woods
Scott Shoemaker

ABSENT

Others in attendance were Commissioner Assistant Jerri Sexton, Rich Kelly, Ken Hartman, Rodney Wann, Dennis Dunlap, Liz Stitzel, Chris Overman, Brett Barton, Dan Sheets, Zach Light, Renee Crick, and others shown to be present in the minutes. Commissioner's Assistant Jerri Sexton recorded the minutes.

IN THE MATTER OF PUBLIC COMMENT

No comments were received

IN THE MATTER OF PROPOSED POLICY FOR TIME KEEPING

Commissioner Woods stated there are issues regarding employee time keeping, and over the past several days he has met with all the department heads to take a look at our policy handbook, stating we should have good business practices with regards to time keeping and tracking mileage, and that everyone should be treated the same. Dennis Dunlap recommends that non-exempt and exempt employees complete a weekly time sheet, stating it is permissible under the Fair Labor Standards Act to require all employees keep a record of their time worked, and absences. Dennis presented to the Commissioners what our current policy is regarding time keeping and a proposed policy that would be effective 1/1/20 to take under consideration. There was discussion about who keeps the Employee service or attendance record, and the need for a time clock if all county employees other than elected officials are not using it. Britt stated that departments heads keep the attendance records of their employees in their offices. After a lengthy discussion on time keeping, and benefits, Commissioner Shoemaker motioned to change the handbook to say that all non-exempt and exempt employees must accurately record the time they begin and end each work day, and record any hours of departure or absence for personal reasons. Commissioner Woods seconded. Motion carried 3-0. Commissioner Woods stated he would like to see the time keeping records kept at a central location so that it may be readily available if someone should need to see it. He suggest having admin. meetings quarterly with department heads present to discuss these issues.

IN THE MATTER OF ANIMAL CONTROL

Genie Newhart gave an update on the Humane Society. In October they had 11 dogs and 15 cats adopted, and 20 dogs and 1 cat claimed. Intakes: 37 dogs and 19 cats. No animals were transferred to a rescue. They had 59 animal control calls: 50 animals at large, 2 bite reports, 6 welfare checks and 1 neglect. Cash assets were \$78,591.55. Property & Equipment were \$206,294.18. Payroll & Liability \$(4002.93) for a total of \$180,882.77. Currently they have 84 cats at their facility and the board has asked the director and the vet tech to come up with the number of cats they can house humanely. That number has gone down from 135 cats. They have had 479 adoptions of cats and dogs, 680 intakes, and 230 animals claimed for the year.

They will have a cabinet sale coming up in January in auction form this year. They have also signed up with an online company Network for good that helps small businesses with fund-raising.

In January Genie will have a full year financial statement.

IN THE MATTER OF HIGHWAY MATERIAL BIDS

County Attorney, Tom Little opened the highway material bids and they are as follows:

Item #1 **45,000 cu yds or less screened or processed gravel in measurable lots.**

Item #2 **65,000 tons or less graded stone or gravel**

Aggregates	Martin	Harsco	US Aggregates			Engineering	
	Marietta	Enviro.	Delphi	Thorntown	Crawfordsville	Michigantown	Logansport
#53	\$11.90	\$2.00		\$9.00		\$12.75	\$ 8.30
#73	\$12.10	\$2.00				\$12.75	\$ 8.30
#2	\$12.00		\$10.50			\$13.65	\$ 9.20
#4	\$13.80		\$12.00			\$14.25	\$ 9.80
#5			\$12.25				
#8	\$13.95					\$15.05	\$10.60
#9	\$13.50		\$12.35			\$15.45	\$11.00
#9C							
#11	\$21.70		\$12.50			\$15.80	\$11.35
#12			\$13.50			\$16.25	\$11.80
Unif Rip Rap	\$18.00					\$15.25	\$10.80
Reve Rip Rap	\$18.00		\$12.90			\$17.05	\$12.60
#23/24 Sand			\$ 7.75	\$ 7.75	\$7.20	\$12.45	\$ 8.00
Fill Sand	\$9.35						
Pea Gravel	\$13.50			\$10.50			
B Borrow/Fine Screen	\$9.35			\$ 6.25			
#11 SC Stone							
#13 Stone Sand						\$10.95	\$ 6.50

Item #3 7,500 tons or less Bituminous material for wedging (hot mix).

	Rieth-Riley	Central Paving	Milestone
HMA #5 Base	\$50.00	\$59.00	\$52.75
HMA #9 Binder	\$55.50	\$60.50	\$55.25
HMA #9 Surface	\$57.50	\$64.25	\$61.25
HMA #11 Surface	\$60.00	\$64.25	\$61.25
Virgin Surface #11		\$68.50	
Cold Mix	\$125.00	\$89.00	\$130.00
PG 64-22		\$500.00	
MC-250		\$550.00	

Item #4 550,000 gallons or less AE-90, AE90S, AE-60, AEPL (Prime), RS2 Asphalt emulsion. This bid is for the application of stone and emulsion oil. Contractor shall furnish a ten (10) foot self propelled chipbox with operator and helper. They shall be capable of supplying emulsion oil with two (2) 2000 gallon distributors with operators, any place in the county as specified by the County Highway Department.

	Milestone	Central Paving	Asphalt Materials
RS-2, AE90, AE-60		\$0.36/gal	\$1.95/gal
AE-F			\$1.95/gal
APME			\$1.95/gal
AE-90S			\$2.25/gal
AE-150			\$2.05/gal

Item #5 Pug Mill Application Oil, AE150, (in addition to the Base Price of Asphalt Emulsion). Apply asphalt emulsion to aggregate, furnished by County, and stockpiled by County trucks. The Environmental Superfund price shall be a part of the bid price. It is the responsibility of the supplier to pay those funds to the agency collecting environmental Superfund.

Central Paving \$0.255/gal application rate

Commissioners will take bids under advisement.

IN THE MATTER OF STRUCTUREPOINT

Dan Weinheimer from Structurepoint presented the Commissioners with the original evaluation and proposed plans for repairs for the courthouse and an updated construction cost estimate for 2020. Commissioner Uitts stated that we were in a position to start making those decisions on those repairs. Dan walked through of the summary of the repairs needed and the proposed plans for the courthouse. Commissioner Uitts will continue to meet with Structurepoint and a couple of the Council members to move forward with plans for repairs.

IN THE MATTER OF OLD BUSINESS

Commissioner Shoemaker moved to approve version A for all township assistance appeals and request to the Board of County Commissioners, Commissioner Woods seconded. Motion carried 3-0.

Commissioner Woods moved to approve the grant funding agreement for Paul Phillippe that was previously signed but had the wrong pricing. Commissioner Shoemaker seconded. Motion carried 3-0.

Commissioner Uitts stated they had the Madison Township Interlocal Agreement revised from 30 year rent penalty to a 10 year agreement prorated penalty if the ambulance were to be taken out of Madison Township. Commissioner Woods moved to approve the Interlocal Agreement with Madison Township, Commissioner Shoemaker seconded. Motion carried 3-0.

IN THE MATTER OF NEW BUSINESS

There was discussion over the use and need for fax lines and the renewal of the At & t Centrex Fax line contract. Commissioner Shoemaker would like to talk with the At & t representative about the contract and table this matter for another two weeks.

IN THE MATTER OF DEPARTMENT REPORTS

No department reports.

IN THE MATTER OF COMMISSIONER REPORTS

Commissioner Woods stated they should set the first two Commissioner meeting dates for January 2020. The first meeting for reorganization on January 2, 2020 and the second meeting for January 13, 2020.

Commissioner Uitts offered his condolences to the family that lost their infant child in a house fire, and thanked the Clinton County EMS for all that they did in this tough situation.

IN THE MATTER OF MINUTES

Commissioner regular meeting minutes dated November 19, 2019, Executive meeting minutes dated November 22, 2019, and Special Meeting minutes dated November 25, 2019. Commissioner Woods had a correction on the Special meeting minutes. Commissioner Shoemaker motioned to approve the minutes with the revision made to the Special Meeting minutes, Commissioner Woods seconded Motion carried 3-0.

IN THE MATTER OF CLAIMS

Commissioner Shoemaker moved to approve the following claims as submitted, Commissioner Woods seconded. Motion carried 3-0.

- Friday claims dated November 22, 2019 in the amount of \$21,720.37
- Wednesday claims dated November 27, 2019 in the amount to \$17,704.86
- Court claims dated December 3, 2019 in the amount of \$11,983.52
- Bi-weekly claims dated December 3, 2019 in the amount of \$280,932.85

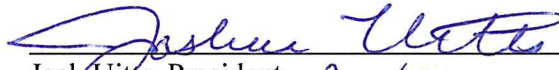
IN THE MATTER OF PAYROLL

Commissioner Woods moved to approve the following payroll claims as submitted. Commissioner Shoemaker seconded. Motion carried 3-0.

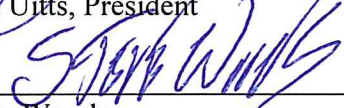
Payroll ending November 22, 2019 in the amount of \$381,045.47

Without any further business to come before the Board Commissioners, Commissioner Shoemaker motioned to adjourn the meeting, seconded by Commissioner Woods at 10:10a.m . Motion carried 3-0.


THE BOARD OF COMMISSIONERS OF CLINTON COUNTY



 Josh Uitts, President



 Steve Woods



 Scott Shoemaker

ATTEST:

Britt A. Ostler

Britt Ostler, Auditor